

CHIRP Reminder Recall Quick Reference Guide

What is Reminder Recall?

Reminder Recall is a tool that allows you to search for and notify patients that are in need of vaccinations.

How does it Work? Reminder/Recall is a 3 step process:

1 Who do you want to Contact?

Specify vaccines and search for patients who meet your selection criteria.

2 What patients do you want to add to your recall group?

Review your patient list and make any necessary edits.

3 What do you want to do with your selected recall group?

Select a contact method and generate your message. You can choose from:



Email



Print Letters



Post Cards



Phone



Save patient list.

It's That Easy!

Additionally, within Reminder/Recall you can:

- Utilize templates you create for quick and easy patient notifications
- Save patient lists for use later
- Update patient information
- Print Mailing labels
- Access reports that can help you focus your reminder/recall attempts on populations in need